

# Menus

This page tells you how to configure menus for the header and the footer.

The Enterprise Theme lets you embed a menu easily into the header and the footer. It's even possible to have different menus for different spaces. Furthermore, menus can be different depending on the users language.

## Enable Enterprise Theme

The Enterprise Theme has to be [enabled](#). Otherwise the theme settings you make wont have an effect.

## Export Theme Configurations

Before you make changes to the Enterprise Theme settings you might want to [export the existing configuration](#).


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### Related pages:

- [Sections](#)
- [Macro Metamenu](#)

## Adding, editing and deleting menus

1. Choose the **cog icon**  at top right of the screen, then choose **General configuration**.
2. Select **Menus** under **Enterprise Theme** in the left-hand panel. This will list the two default menus for the header and the footer as well as other menus that have been configured.

### Menus

 Add Menu

The header area for the menu is only visible, if there are menu entries or the language selector is activated.

Name	Operations
<a href="#">Global Header</a>	<a href="#">Configure</a> · <a href="#">Edit</a>
<a href="#">Global Footer (BV__FOOTER)</a>	<a href="#">Configure</a> · <a href="#">Edit</a>
<a href="#">Documentation Space (NqtRGNN2PK)</a>	<a href="#">Configure</a> · <a href="#">Edit</a> · <a href="#">Delete</a>

You can now:





- Add a new menu by clicking the **Add Menu** button
- **Configure** an existing menu
- **Edit** the name of a menu
- **Delete** a menu (the two global menus can not be deleted)

## Configure a menu

1. Click the **Configure** link under **Operations**. This will open the menu structure of that menu.



Here you can:

- Configure a menu structure for each language that is installed in Confluence. Users will see only the menu for the language they have set in their profile. However, users that have set a language for which there is no menu defined will see the default menu instead. The default language, which is marked with **DEFAULT**, is defined by the language that is set as the default language in Confluence. It is advisable to at least configure the menus for the default language as it is the "fall-back" menu.
- **Adding menu items:**
  - Click the **plus icon**  on a language section to add a menu item to that specific language menu.
  - Click the **plus icon**  on a menu item to add a sub menu item. Menus can be up to tree levels deep.
  - Click the **pencil icon**  to edit an existing menu item.
  - Click the **trash icon**  to delete an existing menu item. Be aware that this will delete all child items as well.
- **Reorder the menu** by simply dragging the item by the menu icon on the left side. You can even drag menu items from one language section to another one.

## Adding or editing a menu item

Clicking on the **plus icon**  to add a new menu item or clicking the **pencil icon**  to edit an existing one will bring up the following dialogue:

## Add Menu Entry

Type\*  Group  
 Space  
 Page  
 Link

You can link to an url, a page or a space.

Space\*

Select the space, that should be linked to the menu entry.

Name

Leave blank to use the name of the space

Mouseover

A descriptive label that will be shown, when your mouse pointer is placed over the text link.

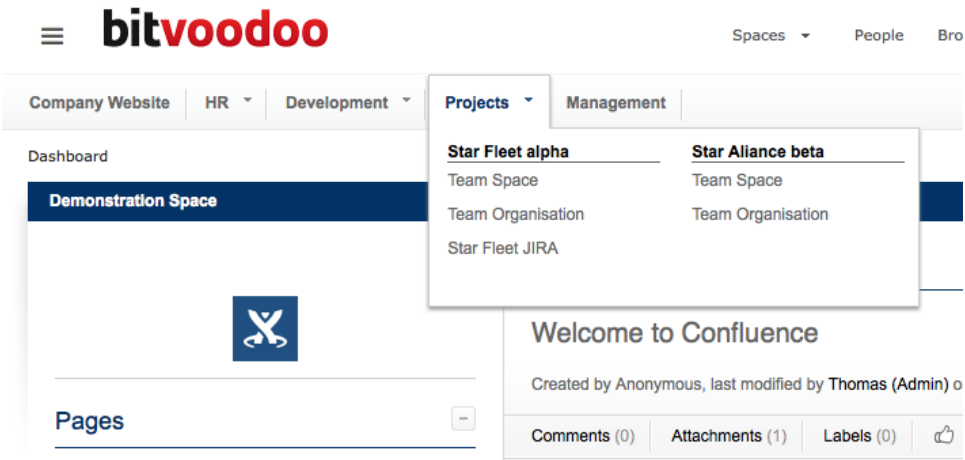
Restrictions

Add groups to only show this entry to that groups, or leave it blank to show this entry to all confluence users.

Open the link in a new tab

### Type

There are four different types of menu items. Depending on which item type you selected, the field for the destination of the item will change.

Type	Filed	Menu item is used for
Group	-	<p>grouping several items together. If this type is used on the top level of a menu, it acts as a drop-down menu. On the second menu level, groups are arranged horizontally and their children will be arranged underneath.</p> <p>In the example below you see a header menu with the group <i>Projects</i> opened. The two child groups <i>Star Fleet alpha</i> and <i>Star Alliance beta</i> are arranged next to each other with their child items below them.</p> 

Space	Space picker	linking to a space home page
Page	Page search field	linking to a page
Link	Address text field	any other internet address such as <a href="http://www.bitvoodoo.ch">http://www.bitvoodoo.ch</a> , <a href="mailto://support@bitvoodoo.ch">mailto://support@bitvoodoo.ch</a> , etc.

### Name

This is the name of the item that will be displayed in the menu.

### Mouseover

This is a description that will be displayed when the mouse is hovered over the menu item.

### Restrictions

If a menu item should only be visible to certain Confluence groups, those groups can be specified here. Leave this field blank if all Confluence users are allowed to see the menu item.

### Open the link in a new tab

Use this checkbox if you want that a menu item is opened in a new browser tab.




Please note that only menu structures up to 3 levels are supported.

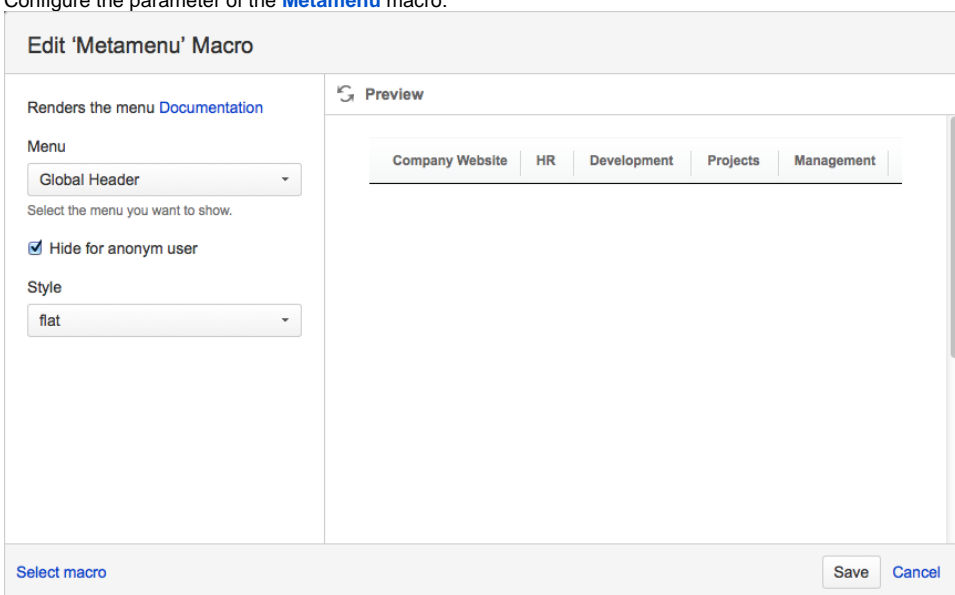
## Embedding menus in the header and footer

The next step is to make sure the header and footer menus are displayed in the Enterprise Theme layout. To do this you have to configure the [Enterprise Theme sections](#) for the header and the footer. By default the header and footer sections already contain the macro **Metamenu** with the correct parameters set to display the **Global Header** and **Global Footer** in the header and footer sections.

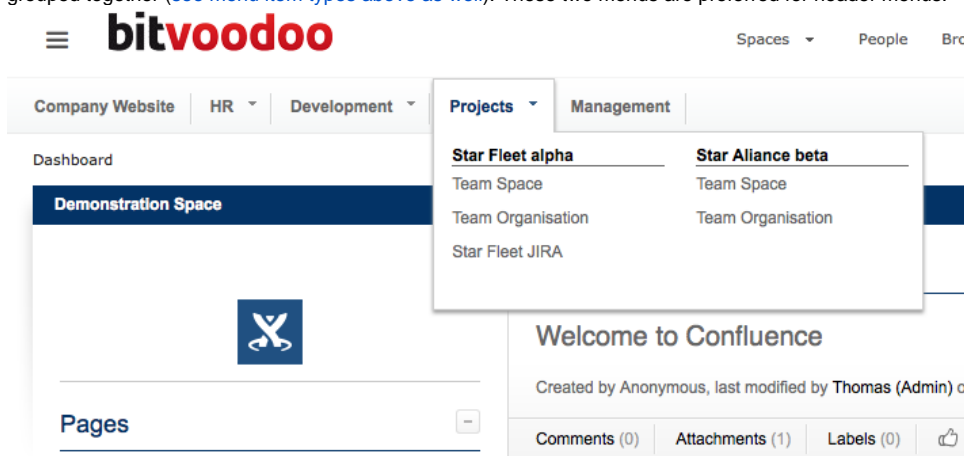
### Configure the header and footer sections:

1. Choose the **cog icon** , at top right of the screen, then choose **General configuration**.
2. Select **Sections** under **Enterprise Theme** in the left-hand panel.
3. Click on the section for the header or the footer. This will open the editor for that section.
4. Make sure the **Metamenu** macro is present in the section by:
  - Click the **Use Default** button to reset the section. The default header section contains the **Metamenu** macro.
  - Add the **Metamenu** macro through the macro browser.

5. Configure the parameter of the **Metamenu** macro:



- **Menu:** Select the menu to be used.
- **Hide from anonymous user:** If this checkbox is checked, anonymous users do not see the menu.
- **Style:**
  - *flat and menu3:* With these two menu styles second level menu items are rendered in drop-downs and third level items are grouped together (see menu item types above as well). These two menus are preferred for header menus.



- *bv-footer:* This style renders the every first level item of the menu into a column with the second level items being listed vertically below them. Items of the third level are not being rendered with this style. It is the preferred style for footer menus.



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## Having a different header and footer in a space

It is possible to have different header and footer menus in different spaces instead of the one defined globally. For this to make sense, at least one additional menu should be configured besides the **Global Header** and **Global Footer**. Please refer to the paragraph [Adding, editing and deleting menus](#) above.

### To define menus in a space:

1. Go to the space in which you would like to embed the menus.
2. Navigate to the space administration. Please refer to the page [Navigating to the Space Administration](#) if you unsure how to find it.
3. Select **Sections** under **Enterprise Theme**.

4. Configure the [Metamenu](#) macro in the header and footer sections in the same way as you would do for the global sections. Please refer to the paragraph [Embedding menus in the header and footer](#) above.

For more information about editing sections go to the [Sections documentation](#).

## Why is my menu or my footer not being displayed?

This could have a couple of reasons:

- There is no menu defined for the language of your user profile **and** the default Confluence language. It is recommended to at least define a menu for the default language of Confluence. This way it is ensured that a users who have a language set in their profile for which there is no menu defined see the menu for the default language.
- The menu is not embedded in the [sections](#) of the Enterprise Theme. Please refer to [Embedding menus in the header and footer](#) paragraphs above.

## Why are certain menu entries not being displayed?


If a menu entry is displayed or not depends on permissions and user profile settings. If certain menu entries are missing, please check (or let a Confluence administrator check):

- If the menu structure differs in different languages. If for instance you change the language in your user profile you would get a different language structure then.
- If there are special restrictions on the menu item itself (can be configured on each menu item in the menu configuration, see [restrictions on menu items](#) above).
- In case a space is linked in the menu: If you have permissions for this space **and** the start page of this space (see [page restrictions](#)).
- In case a page is linked in the menu: [Page restrictions](#) which do not allow that you can see this page.

## How can I remove the Header (or Footer) menu if I don't want it?

By default the header and footer sections already contain the macro **Metamenu** to display a menu in the header and footer sections. But this macro can simply be removed:

**Configure the header and footer sections:**

1. Choose the cog icon  at top right of the screen, then choose **General configuration**.
2. Select **Sections** under **Enterprise Theme** in the left-hand panel.
3. Click on the section for the header or the footer. This will open the editor for that section.
4. Delete the [Metamenu](#) macro in the section. Save your changes.